



## Transport Manager Commitments:

To effectively and continuously manage the transport activities of the licence Holder or applicant;

To have a genuine link to the licence holder or applicant and be a resident in the European Community.

### **Transport Managers must understand that their responsibilities include:**

The making of arrangements to ensure that drivers comply with drivers' hours and tachograph rules and with speed limits.

The making of arrangements to ensure that the vehicles are maintained properly, including the inspection of vehicles at the appropriate time and the action taken to remedy defects found.

The reporting and recording of vehicle defects by drivers.

The method of compilation and the accuracy of all records, which must be kept for a period of not less than 15 months.

The making of arrangements to ensure that the vehicles are not overloaded.

Ensuring that authorised vehicles will be kept at the authorised operating centre when not in use.

Where appropriate, notifying the relevant traffic commissioner (in writing) of all prosecutions and convictions concerning the operator, the drivers and the transport manager within 28 days of the court hearing and

Notifying the relevant traffic commissioner of the resignation of the Statutory Transport Manager.

Other Undertakings may be stated on the individual Company's Operator's Licence.

### **External Transport Managers also declare that:**

They shall act as Transport Manager for no more than 4 operators, with a combined maximum total fleet of 50 vehicles; and they have a contract with the licence holder or applicant which specifies the tasks they must perform as Transport Manager.

The declaration that Transport Managers have signed reads "Should I fail to meet any of the above requirements I understand that the Traffic Commissioner has the power to disqualify me from being a Transport Manager in any European Union country.